

February 5, 1997

**MEMORANDUM FOR ALL DEPARTMENTAL ELEMENTS**

**FROM: MARK B. WHITAKER, JR.**

**SUBJECT: CONTRACT INCORPORATION OF MANUAL 140.1-1, "MANUAL FOR DEPARTMENT OF ENERGY INTERFACE WITH THE DEFENSE NUCLEAR FACILITIES SAFETY BOARD"**

The [Manual for Department of Energy Interface with the Defense Nuclear Facilities Safety Board](#), M 140.1-1, was distributed for your use by my memorandum of [January 9, 1997](#). Since distribution, I have received some questions from the Field concerning whether it is appropriate to incorporate the Interface Manual into the contract(s) at the sites. In response to the questions on the Manual, the Contractor Requirements Document (CRD), attachment I to the Manual, contains the requirements for contractors which can be incorporated by reference into a contract. In accordance with Chapter I of the Manual, managers of defense nuclear facilities are responsible for using the appropriate contract vehicle to ensure contractors acknowledge and implement their interface responsibilities as delineated in the CRD.

We have coordinated with the Directives System Manager in the Office of Human Resources and Administration to ensure that the Interface Manual is an appropriate vehicle for establishing requirements and guidance that supplement the Board's enabling legislation. Therefore, it was not necessary to develop an accompanying Order. The Interface Manual CRD alone contains the contractor requirements to be implemented at the sites. It is expected that all affected Departmental elements will take steps to incorporate the CRD into contracts and to conduct their interactions with the Board in a manner consistent with the Interface Manual.

Questions concerning this Manual should be directed to me or my staff, at (202) 586-3887.

Distribution:

S-3

DP-1

EH-1

EM-1

ER-1

FM-1

GC-1

HR-1

NE-1

Operations/Field/Area Office Managers