



Department of Energy

Washington, DC 20585

September 30, 2002

MEMORANDUM FOR: JESSIE H. ROBERSON, ASSISTANT SECRETARY
FOR ENVIRONMENTAL MANAGEMENT, EM-1

LEE L. OTIS, GENERAL COUNSEL, OFFICE OF THE
GENERAL COUNSEL, GC-1

EVERET BECKNER, DEPUTY ADMINISTRATOR FOR
DEFENSE PROGRAMS, NA-10

FROM: BEVERLY A. COOK, ASSISTANT SECRETARY FOR
ENVIRONMENT, SAFETY AND HEALTH, EH-1

A handwritten signature in black ink, appearing to read "Beverly A. Cook", written over the typed name.

SUBJECT: Defense Nuclear Facilities Safety Board Recommendation
2002-1, Quality Assurance for Safety-Related Software

The Defense Nuclear Facilities Safety Board (Board) recently issued Recommendation 2002-1 related to Software Quality Assurance (SQA). Per the Board's enabling statute, the Secretary must respond to Board recommendations within 45 days of publication in the Federal register. The Recommendation 2002-1 (attached) will be published shortly; the projected due date for the response is November 12, 2002.

I need your help to establish a Recommendation 2002-1 response team of senior representatives from affected field and headquarters program offices. The objective of the 2002-1 response team is to examine Board Recommendation 2002-1 and develop the Department's response for approval by the Secretary. The team will review ongoing Department efforts to develop a plan to address software quality assurance, and critically evaluate these efforts in light of the Board's recommendations. The team will also evaluate various options for moving forward with the draft Quality Assurance Implementation Plan (QAIP).

Please identify a senior representative who can actively participate in the work of the Recommendation 2002-1 response team and has the authority to commit resources and support on behalf of your organization. I also request appointment of 2 senior field representatives from each program office to participate on the response team. I have named Mr. Ray Hardwick from my office to lead the response team.

The kick-off meeting is scheduled for next Tuesday, October 8, 2002, at 10 a.m. in Forrestal room 2E-071. The call-in number for field participants is 202/287-1301. Please provide Mr. Hardwick, 301/903-4244, with the names of your representatives by Friday, October 4, 2002. Thank you for your prompt attention.

Attachment



cc:

R. Orbach, SC -1

W. Magwood, NE -1

D. Garman, EE -1

C. Smith, FE -1

D. Stadler, EH-2

R. Hardwick, EH-2

M. Whitaker, EH-9