



## Department of Energy

Washington, DC 20585

March 16, 2004

The Honorable John T. Conway  
Chairman  
Defense Nuclear Facilities Safety Board  
625 Indiana Avenue NW, Suite 700  
Washington, D.C 20004

Dear Mr. Chairman:

I would like to invite you or a member of the Defense Nuclear Facilities Safety Board (Board) to be a guest speaker at the 2004 Facility Representatives Workshop scheduled for May 18-20, 2004, in Las Vegas, Nevada.

The purpose of the workshop is to share safety lessons learned on effective oversight of hazardous facilities. A central component of the workshop will be presentations by Facility Representatives on their first-hand experiences overseeing operations in their facilities. In addition, we will focus on lessons learned from the Columbia Accident Investigation Board (CAIB). Brigadier General Ronald J. Haeckel, Principal Assistant Deputy Administrator for Military Applications, will provide the keynote address, and Major General (Retired) John L. Barry will provide a summary of the CAIB report. A preliminary draft agenda for the workshop is enclosed.

We appreciate the continued interaction of the Board and its staff regarding the Facility Representative Program.

If you have any questions regarding the workshop please contact me at 202-586-3887, or have your staff contact John Evans.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark B. Whitaker, Jr.", with a long horizontal line extending to the right.

Mark B. Whitaker, Jr.  
Departmental Representative to the  
Defense Nuclear Facilities Safety Board

Enclosure

cc:  
K. McSlarrow, DS



**2004 Facility Representatives Workshop  
May 18-20, 2004**

**AGENDA**

**Day 1: Tuesday, May 18, 2004**

Theme: Program Successes and Challenges

- 8:00 a.m. Opening Remarks  
*John Evans, Facility Representative Program Manager*
- 8:15 a.m. Welcome  
*Senior Manager, Nevada Site Office*
- 8:30 a.m. Keynote Address – NNSA Evaluation of Columbia Accident Investigation Board Report  
*Brigadier General Ronald J. Haeckel, Principal Assistant Deputy Administrator for Military Applications, NNSA*
- 9:00 a.m. Senior DOE Manager Videotaped Remarks  
*Secretarial Officer*
- 9:10 a.m. Facility Representative of the Year Presentation  
*Mark B. Whitaker, Jr.,  
Departmental Representative to the Defense Nuclear Facilities Safety Board*
- 9:45 a.m. Break
- 10:00 a.m. Defense Nuclear Facilities Safety Board Perspective  
*DNFSB Member*
- 10:30 a.m. Senior Management Panel  
*Moderator: John Evans*  
*Panel Members: Senior Managers (Possible: Kathy Carlson, Ron Haeckel, Gerald Boyd, more TBD)*
- 12:00 noon Lunch
- 1:30 p.m. Columbia Accident Investigation Board Report  
*John L. Barry, Major General USAF (Ret)*
- 3:45 p.m. Feedback from Independent Oversight and Performance Assurance Evaluations  
*Patricia Worthington, Director Office of Environment Safety and Health Evaluations, OA-50*
- 4:30 p.m. Facility Representative Program Summary  
*John Evans*

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**Day 2: Wednesday, May 19, 2004**

Theme: Effective Operational Oversight

- 7:50 a.m. Introduction  
*John Evans*
- 8:00 a.m. Facility Rep Program at Oak Ridge  
*Gerald Boyd, Manager, Oak Ridge Operations Office*
- 8:30 a.m. EM Actions in Response to Columbia Accident Investigation Board Report  
*Joe Nolter, Advisor to Assistant Secretary for Environmental Management*
- 9:30 a.m. Break
- 9:45 a.m. Facility Representatives Sharing of Good Practices and Lessons Learned (4)
- *Lessons Learned from Personnel Contamination during Waste Transfer Jumper Removal*  
Glyn Trenchard, RL Fac Rep
  - *Lessons Learned from Beryllium Investigation at SNL Z-Machine*  
Veronica Martinez, SSO Fac Rep
  - *Oversight Planning and Performance Evaluation,*  
RL Fac Rep TBD
- Other Topic TBD*
- 11:00 a.m. Break
- 11:15 a.m. Facility Representative Panel -Keys to Effective Oversight  
*Moderator: TBD*  
*Panel Members: 2003 Facility Representative of the Year; Others TBD*
- 12:00 p.m. Lunch
- 1:30 p.m. Facility Representatives Sharing of Good Practices and Lessons Learned (4)
- *Criticality Safety Lessons Learned in a D&D Environment*  
*RL Fac Rep TBD*
  - *Recent Eyebolt Failures at INEEL*  
*ID Fac Rep TBD*
- Other topics TBD*
- 2:45 p.m. Break
- 3:00 p.m. RL Safety System Review Results – Fire Protection System Findings  
*Craig Christensen, RL Fire Protection Engineer*
- 3:45 p.m. Break
- 4:00 p.m. INPO Analysis of Safety Culture  
*INPO Person TBD*
- 5:00 p.m. Facility Representatives Sharing of Good Practices and Lessons Learned (3)
- *The Importance of Issuing an Event Fact Sheet*  
ID Fac Rep TBD
- Other Topics TBD*

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**Day 3: Thursday, May 20, 2004**

Theme: Enhancing Your Career

- 7:50 a.m. Introduction  
*John Evans*
- 8:00 a.m. Senior Site Manager Perspective on Advancement  
*Manager Presenter TBD*
- 8:30 a.m. Facility Representatives Sharing of Good Practices and Lessons Learned (3)  
• *Lessons Learned from Type B Accident Investigation of Pu-238 Uptake*  
Joanne Lorence, LASO Fac Rep  
Other Topics TBD
- 9:30 a.m. Break
- 9:45 a.m. Improving Technical Competence and Proficiency  
• *Participating in Accident Investigations* Scott DeClue, SR Facility Rep & Charlie Hughey, Y-12 Facility Rep  
• *Training as Asbestos Supervisors* TBD
- 10:45 a.m. Panel Discussion - Making the Most of Your Career Opportunities  
*Moderator: TBD*  
*Panel Members: TBD*
- 12:00 p.m. VIP Tour of Hoover Dam Power Plant
- 5:00 p.m. Return to Hotel

*DRAFT*