

Defense Nuclear Facilities Safety Board
Public Meetings of December 3 and 4, 2003
Lines of Inquiry

DOE/NNSA Site Managers [20 minutes to cover the inquiries below]

1. Describe your site office's contractor oversight activities, including: types of oversight; directives that set requirements and expectations (including those levied from the headquarters level and those defined in field level directives) on oversight; the scope of topics involved; the frequency of oversight activities; any measurable performance criteria; lines of authority; resource availability/constraints; etc.
2. Describe your site office's self-assessment activities and expectations, including: types of self assessment; directives that set requirements and expectations (including those levied from the headquarters level and those defined in field level directives) on self assessments; the scope of topics involved; the frequency of self assessment activities; any measurable performance criteria; lines of authority; resource availability/constraints; etc.
3. Describe the necessary technical staffing for your site office, with particular emphasis on the competencies needed to perform the activities outlined in #1 and #2, above. Provide the status of current site office staffing and qualifications. Discuss the differences between the necessary and the current conditions, if any, and outline actions being taken to address these differences.
4. Describe the changes that will be required to ensure that the existing site oversight program meets the changes DOE [via proposed DOE P 226.1, ESE direction, or NNSA's *Line Oversight/Contractor Assurance System* Policy Letter, as appropriate] is pursuing. What is the status of implementation of these changes? When will these changes be fully implemented? What interim or compensatory measures are included in the transition plan to ensure safety is not compromised while these changes are implemented? What metrics will be used to determine that the change has been successfully completed?
5. In the Deputy Secretary's testimony on October 21, 2003, he stated, "*the Secretary has directed that all Headquarters and field senior managers review the Columbia investigation report and take necessary actions on lessons learned.*" At your site, what is the status of these reviews? What lessons learned and corrective actions have resulted from reviews of the Columbia Accident Investigation Board report?
6. Describe your site's corrective action program, with particular emphasis on how it is integrated with your contractor oversight program. What program or process is used to identify and resolve the root causes of safety issues in order to prevent their re-occurrence? Is this program robust and mature enough to support the transfer of significant responsibility for conduct of safety oversight activities to the contractor? If not, what are you doing to strengthen it?

Contractor General Managers [20 minutes to cover the inquiries below]

1. Describe your site's contractor self-assessment activities and expectations, including: types of self assessment; directives that set requirements and expectations (including those levied from Federal sources and those defined in contractor directives) on self assessments; the scope of topics involved; the frequency of self assessment activities; any measurable performance criteria; etc.
2. Describe the changes that will be required to ensure that the existing contractor self assessment program meets the changes DOE [via proposed DOE P 226.1, ESE direction, or NNSA's *Line Oversight/Contractor Assurance System* Policy Letter, as appropriate] is pursuing. What is the status of implementation of these changes? When will these changes be fully implemented? What interim or compensatory measures are included in the transition plan to ensure safety is not compromised while these changes are implemented? What metrics will be used to determine that the change has been successfully completed?
3. Describe the necessary contractor technical staffing for your site, with particular emphasis on the competencies needed to perform the activities outlined in #1 and #2, above. Provide the status of current contractor staffing and qualifications with regard to these activities. Discuss the differences between the necessary and the current conditions, if any, and outline actions being taken to address these differences.
4. Describe your site's corrective action program, with particular emphasis on how it is integrated with your contractor self assessment program. What program or process is used to identify and resolve the root causes of safety issues in order to prevent their re-occurrence? Is this program robust and mature enough to support the transfer of significant responsibility for conducting safety oversight activities to the contractor? If not, what are you doing to strengthen it?